



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

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GOVERNMENT OF ASSAM

ORDERS BY THE GOVERNOR

HEALTH & FAMILY WELFARE DEPARTMENT

NOTIFICATION

The 13th April, 2022

No. HLA.1169/2005/172.- In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Assam is hereby pleased to make the following rules regulating the recruitment and conditions of service of the persons appointed to the Assam Vector Borne Disease Control Programme Workers Service, namely:-

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| Short title and commencement | 1. | (1) This rules may be called the Assam Vector Borne Disease Control Programme Workers Service Rules, 2022. |
| | | (2) They shall come into force on the date of their publication in the Official Gazette. |
| Definition | 2. | In these rules, unless there is anything repugnant in the subject or context,- |
| | | (a) "Appointing Authority" means the Director of Health Services, Assam, Hengrabari, Guwahati-36; |
| | | (b) "Board" means the Selection Board constituted under rule 14; |
| | | (c) "Constitution" means the Constitution of India; |
| | | (d) "Government" means the Government of Assam; |
| | | (e) "Governor" means the Governor of Assam; |

- (f) “member of the service” means a member appointed under the Assam Vector Borne Disease Control Programme Workers Service;
- (g) “select list” means the select list as referred to in sub-rule (4) and (5) of rule 6 and the list under sub-rule (2), (4), (5), (6), (7), (8) and (9) of rule 13;
- (h) “service” means the Assam Vector Borne Disease Control Programme Workers Service;
- (i) “year” means the calendar year i.e. from January to December.

Classes and
cadres

3. (1) The Service shall consist of the following classes and cadres:-
 - (i) Surveillance Worker (SW);
 - (ii) Basic Health Worker (BHW);
 - (iii) Surveillance Inspector (SI);
 - (iv) Basic Health Inspector (BHI);
 - (v) Malaria Inspector (MI);
 - (vi) Senior Malaria Inspector (SMI); and
 - (vii) Assistant Malaria Officer (AMO).
- (2) The Surveillance Worker and Basic Health Worker, working in various institutions in a district shall constitute separate cadre.
- (3) The Service may also include any cadre or post as laid down by the Government from time to time.
- (4) The status of the Members of the Service shall be non-gazetted in class III Service under the Government.

Strength of
service

4. The strength of each cadre in a class of the Service shall be such as may be determined by the Governor from time to time. The strength of the cadre of Service on the date of commencement of these rules are as specified in Schedule – I:
Provided that the Governor may held in abeyance any post as and when considered necessary.

Method of
Recruitment

5. Recruitment to the Service shall be made in the manner prescribed hereinafter :-
 - (1) Recruitment to the cadres of Surveillance Worker and Basic Health Worker shall be made by direct recruitment only.
 - (2) Recruitment to the cadres of Surveillance Inspector, Basic Health Inspector, Malaria Inspector, Senior Malaria Inspector and Assistant Malaria Officer shall be made by promotions only.

Direct
recruitment

6. Direct recruitment shall be made on the basis of recommendation made by the Board in accordance with the procedure hereinafter provided:-

- (1) Before the end of the each year (i. e. in the month of December) the Appointing authority shall make an assessment regarding the likely number of vacancies to be filled up by direct recruitment during the next year and shall intimate the same to the Board together with details about reservation for candidates belonging to Scheduled Caste, Scheduled Tribes or any other category as laid down by the Government as provided under rule 15 and carry forward of such reservation.
- (2) The Appointing Authority shall then invite application through advertisement to be published in at least two widely circulated local newspapers of Assam, one preferably in Assamese newspaper and in the departmental website.
- (3) On receipts of application in response to the advertisement, Appointing Authority shall prepare a statement of all the candidates and forward to the Board along with original application of the candidates and such other informations as may be considered necessary for consideration of the Board.
- (4) The Appointing Authority shall simultaneously request the Board to recommend a Select List of candidates for direct recruitment, in order of preference.
- (5) The Board shall furnish to the Appointing Authority a Select List of candidates recommended by it in order of preference, found suitable for direct recruitment showing the marks obtained in written test along with the percentage of marks obtained in Bachelor Degree examination. The Board shall conduct Written test for selecting candidates. For those, who qualify in written test, a skill test shall also be conducted. The total marks shall then be sum of written test marks and skill test marks. If two or more candidates obtain equal marks the Board shall arrange them in order of their relevant merit which shall be determined in accordance with the instructions to be issued by Government from time to time. The Select List shall be forwarded to the Appointing Authority. The examinations shall be conducted by the Board in accordance with such syllabus as the Government may from time to time prescribe. The syllabus shall on the commencement of these rules, be as laid down in Schedule-II.
- (6) (1) In this regard the Board shall simultaneously publish the Select List in the two widely circulated news paper and the departmental website and /or at such other place the Board may consider proper.
(2) The select list shall remain valid for 12 calendar months from the date of recommendation.

- (3) In the event, the Board being unable to recommend sufficient number of candidates to fill all the vacancies in a year, it shall, in consultation with the Appointing Authority, repeat the procedure as mentioned hereinabove under this rule, for recommending a subsequent list in the year:

Provided that the Appointing Authority shall not make appointment of any candidate from the subsequent list until all the candidates of the earlier list of the same year, eligible for appointment, have been offered the appointment.

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| Age | 7. | The age for direct recruitment to the service shall be as per Government notification applicable during the time of advertisement, with relaxation in case of candidates belonging to special categories like Scheduled Caste, Scheduled Tribes and any other category as laid down by Government in accordance with the orders of the Government for the time being in force. |
| Academic qualification | 8. | The academic qualification of a candidate for direct recruitment shall be prescribed by the Government from time to time. The qualifications and experience prescribed as on the date of commencement of these rules for direct recruitment shall be a Graduate in any discipline. |
| Physical fitness | 9. | <p>A candidate for direct recruitment shall be,-</p> <p>(1) of sound health, both mentally and physically and free from any organic defect or bodily infirmity likely to interfere with the efficient performance of his duties; and</p> <p>(2) required to undergo medical examination before appointment to the Service.</p> |
| Character | 10. | <p>A candidate for direct recruitment shall produce to the Board certificates of good characters from,-</p> <p>(a) the principal/academic officer of the university or college or such educational institutions in which he studied last; and</p> <p>(b) two respectable persons, who are well acquainted with (but not related to) the candidate.</p> |
| Disqualification | 11. | <p>(1) No person shall be eligible for appointment to the service,-</p> <p>(a) unless he/she is a citizen of India;</p> <p>(b) if he/she has more than two children living;</p> <p>(c) both male and female, who violate the legal age of marriage and shall not be eligible for any employment or employment generation schemes of the Government;</p> <p>(d) if he has more than one wife living or in case of a female candidate who has married a person whose wife is living and not a divorcee:</p> |

Provided that the Governor may, if he is satisfied that there is a special ground for doing so, exempt any person from the operation of this clause.

- (2) No person who attempts to enlist support for his candidature directly or indirectly by any recommendation, either written or oral or by any other means, shall be appointed to the Service.

Recruitment by
promotion

12. Promotion in the cadres shall be made in the manners provided hereinafter,-

A member of the service shall be eligible for promotion to the next higher cadre after completion of the period of continuous service as shown hereinbelow in the feeder cadre from the date of taking over charge of the post in feeder cadre or in the other cadre on the first day of the year in which selection is made :-

Sl. No.	Name of Feeder Cadre Post	Name of Promoted Post	Qualifying Service (Years)
1	Surveillance Worker	Surveillance Inspector	8
2	Basic Health Worker	Basic Health Inspector	8
3	Surveillance Inspector/ Basic Health Inspector	Malaria Inspector	3
4	Malaria Inspector	Senior Malaria Inspector	3
5	Senior Malaria Inspector	Assistant Malaria Officer	3

General
procedure of
promotion

13. Before the end of each year the Appointing Authority shall make an assessment of the likely number of vacancies to be filled up by promotion in the next year in each cadre.

- (1) The Appointing Authority shall then furnish to the Board the following documents and informations with regard to as many employees in order, of seniority as are eligible for promotion:-

- (a) informations about the number of vacancies;
- (b) list of employees in order of seniority, eligible for promotion (separate list for promotion to different cadres) shall be furnished indicating the cadre to which the case of promotion is to be made along with the following documents, namely :-
 - (i) Annual Confidential Report (ACR) for the last 5 (five) years;
 - (ii) details about reservation in case of promotion to the service under rule 12 and about carry forward of vacancies as provided by the Government from time to time;
 - (iii) any other documents and information as may be considered necessary by the Appointing Authority or required by the Board;
 - (iv) the State level gradation list of the members of all the cadres considered for promotion.

- (2) The Appointing Authority shall simultaneously request the Board to recommend within one month a select list of employees, found suitable for promotion in order of preference, in respect of promotion to each of the cadre in which recruitment is to be made by promotion.
- (3) The selection shall be made on the basis of seniority with due regards to merit in case of promotion stated herein above.
- (4) The Board, after examination of the documents and information furnished by the Appointing Authority shall recommend to the Appointing Authority a select list of employees against the number of vacancies in order of preference, found suitable for promotion.
- (5) The Appointing Authority on receipt of the select list recommended by the Board shall consider the list prepared by the Board along with character rolls (ACR) and personal files of the employees and approve the select list finally, unless it considered any change necessary. If the Appointing Authority considers it necessary to make any change in the list received from the Board, he shall inform the Board of the changes proposed and after taking into account the comments, if any, of the Board, may approve the list finally with such modification if any, as may, in his opinion, be just and proper.
- (6) The inclusion of a candidate's name in the select list shall confer no right to promotion unless the Appointing Authority is satisfied after such enquiry as may considered necessary that a candidate is suitable for promotion.
- (7) The select list finally approved by the Appointing Authority shall be published by the Appointing Authority within 15 days from the date of final approval.
- (8) The select list shall remain valid for 12 calendar months from the date of approval by the Board.
- (9) The promotions shall be made in accordance with the Select List finally approved.

Selection Board 14. The Board as referred to in rules 6 and 13 shall consist of the following members, namely:-

- (1) Director of Health Services, Assam : Chairman
- (2) Joint D.H.S. (Malaria), Assam : Member Secretary
- (3) Joint D.H.S. (H.Q) O/O the DHS : Member

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| Reservation | 15. | In all cases of appointment by direct recruitment as well as by promotion there shall be reservation in case of candidates belonging to the member of Scheduled Castes, Scheduled Tribes as per the provision of the Assam Scheduled Castes and Scheduled Tribes (Reservation of Vacancies in Services and Posts) Act, 1978 and rules formed thereunder with upto date amendment. There shall be also reservation for candidates belonging to Other Backward Classes as per Government instructions contained in OM.NO.TAD/OBC/1/2004/55 dated 31-5-2005 for direct recruitment only. Reservation in favour of women as per the Assam Women (Reservation of Vacancies in Services and Post) Act, 2005 and Person with Disabilities (Equal opportunities, Protection of Right and Full Participation) Act, 1995 shall also be followed in direct recruitment. |
| Appointment | 16. | <p>(1) Subject to the provision of sub-rule (2) of this rule, appointment under rule 6 shall be made by the Appointing Authority in accordance with the order of preference determined in the Select List referred to in sub-rule (5) of rule 6.</p> <p>(2) The inclusion of a candidate's name in the select list mentioned in rule 6 shall confer no right to appointment unless the Appointing Authority is satisfied after such enquiry as prescribed by the Government from time to time and also, as may be considered necessary, that a candidate is suitable in all respects for appointment to the service.</p> |
| Joining time | 17. | A person shall join within 15 days from the date of receipts of the order of appointment, or of promotion, failing which the appointment shall be cancelled unless the Appointing Authority extends the period, which shall not, in all, exceed three months. |
| Training | 18. | A member of the service shall be required to undergo such training and pass such departmental examination as the Government may prescribe. |
| Discharge or reversion | 19. | <p>A temporary or officiating employee shall be liable to be discharged or reverted to the lower cadre of the service or to his original service, if,-</p> <p>(1) he fails to make sufficient use of the opportunities given during any training as may be prescribed by the Government from time to time, fails to render satisfactory service during his tenure service in the cadre ; and/ or</p> <p>(2) it is found on a subsequent verification that he was initially not qualified for the appointment or that he had furnished any incorrect information with regard to his appointment.</p> |
| Seniority | 20. | <p>(1) The seniority of a member in a cadre appointed by direct recruitment or by promotion shall be determined according to the order of preference in respective list recommended by the Board and also in the respective list finally approved by the Appointing Authority under sub-rule (5) of rule 13, if he joins the appointment within 15 days from the date of receipts of the order or within the extended period as mentioned in rule 17.</p> |

- ### Probation and confirmation

- ## Gradation list

- Pay

- Mode of
-
- employment

24. (1) member of the service shall be employed in such manner as the Appointing Authority may decide.

- (2) A member of the Service shall be liable to be posted anywhere within the state of Assam or outside Assam, to any other department of the Government, a body corporate, in the affairs of which the Government may be substantially interested, or an autonomous District Council, if so required in the interest of Public Service and in such a case the Member shall not have any option against such posting or transfer.

Other
conditions of
service

25. (1) Except as provided in these rules, all matters relating to pay and allowance, leave, pension, discipline and other conditions of service shall be regulated by the general rules or orders of the Government for the time being in force.
- (2) The conditions of service of the members, in respect of matters, for which no provision has been made in these rules, shall be the same, as are, for the time being, applicable to other employees of the Government, of the corresponding status and having similar functions.

Relaxation

26. Where the Government is satisfied that the operation of any of these rules, causes undue hardship in any particular case, it may, dispense with or relax the requirement of that rule to such extent and subject to such conditions as it may consider necessary dealing with the case in a just and equitable manner :

Provided that the case of any person shall not be dealt with in any manner less favourable to him than provided in these rules.

Interpretation

27. If any question arises relating to the interpretation of these rules the decision of the Government shall be final.

Repeal and savings

28. The rules corresponding to these rules and in force immediately before the commencement of these rules, are hereby repealed:

Provided that all orders made or action taken under the rules so repealed or under any general orders ancillary thereto shall be deemed to have been validly made or taken under the corresponding provision of these rules.

Schedule-I
(See rule 4 and 23)

Strength of each of the cadres of services and the time scale of pay, Grade Pay as per ROP, 2017.

Sl. No.	Categories Of Posts	Time scale of pay		Number of the post		Total
		Pay Band	Grade Pay	Permanent	Temporary	
1)	Surveillance Worker	14000-60500	5600	1146	Nil	1146
2)	Basic Health Worker	14000-60500	5600	266	Nil	266
3)	Surveillance Inspector	14000-60500	5600	422	Nil	422
4)	Basic Health Inspector	14000-60500	5600	68	Nil	68
5)	Malaria Inspector	14000-60500	6200	94	Nil	94
6)	Senior Malaria Inspector	14000-60500	6200	44	Nil	44
7)	Assistant Malaria Officer	14000-60500	7600	27	Nil	27

Schedule – II**[See rule 6(5)]**

Syllabus for test of direct recruitment:

Sl. No.	Subject	Marks	Time
1.	General English	75	2 hours
2.	General knowledge	25	
3.	Skill test	25	30 minutes
	Total marks	125	

AVINASH P. JOSHI,Principal Secretary to the Government of Assam,
Health & Family Welfare Department.